

## General Purposes Committee

**Monday 19 May 2025 at 9.30 am**

Conference Hall - Brent Civic Centre, Engineers Way,  
Wembley, HA9 0FJ

Please note this will be held as a physical meeting which all Committee members will be required to attend in person.

**The meeting will be open for the press and public to attend or alternatively can be followed via the live webcast. The link to follow proceedings via the live webcast is available [HERE](#)**

### Membership:

#### Members

Councillors:

M Butt (Chair)  
M Patel (Vice-Chair)  
Benea  
Donnelly-Jackson  
Lorber  
Nerva  
Rubin  
Krupa Sheth

#### Substitute Members

Councillors:

Afzal, Akram, Crabb, Farah, Grahl, Knight & Tatler  
  
Councillors:  
Clinton and Matin

**For further information contact:** Rebecca Reid, Governance Officer  
Tel: 020 8937 2469, Email: [rebecca.reid@brent.gov.uk](mailto:rebecca.reid@brent.gov.uk)

For electronic copies of minutes and agendas please visit:  
[Council meetings and decision making | Brent Council](#)

### **Notes for Members - Declarations of Interest:**

If a Member is aware they have a Disclosable Pecuniary Interest\* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent and must leave the room without participating in discussion of the item.

If a Member is aware they have a Personal Interest\*\* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent.

If the Personal Interest is also significant enough to affect your judgement of a public interest and either it affects a financial position or relates to a regulatory matter then after disclosing the interest to the meeting the Member must leave the room without participating in discussion of the item, except that they may first make representations, answer questions or give evidence relating to the matter, provided that the public are allowed to attend the meeting for those purposes.

### **\*Disclosable Pecuniary Interests:**

- (a) **Employment, etc.** - Any employment, office, trade, profession or vocation carried on for profit gain.
- (b) **Sponsorship** - Any payment or other financial benefit in respect of expenses in carrying out duties as a member, or of election; including from a trade union.
- (c) **Contracts** - Any current contract for goods, services or works, between the Councillors or their partner (or a body in which one has a beneficial interest) and the council.
- (d) **Land** - Any beneficial interest in land which is within the council's area.
- (e) **Licences** - Any licence to occupy land in the council's area for a month or longer.
- (f) **Corporate tenancies** - Any tenancy between the council and a body in which the Councillor or their partner have a beneficial interest.
- (g) **Securities** - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

### **\*\*Personal Interests:**

The business relates to or affects:

(a) Anybody of which you are a member or in a position of general control or management, and:

- To which you are appointed by the council;
- which exercises functions of a public nature;
- which is directed is to charitable purposes;
- whose principal purposes include the influence of public opinion or policy (including a political party of trade union).

(b) The interests of a person from whom you have received gifts or hospitality of at least £50 as a member in the municipal year;

or

A decision in relation to that business might reasonably be regarded as affecting the well-being or financial position of:

- You yourself;
- a member of your family or your friend or any person with whom you have a close association or any person or body who is the subject of a registrable personal interest.

# Agenda

Introductions, if appropriate.

Item	Page
<b>1 Apologies for absence and clarification of alternate members</b>	
<b>2 Declarations of interests</b>	
Members are invited to declare at this stage of the meeting, the nature and existence of any relevant disclosable pecuniary or personal interests in the items on this agenda and to specify the item(s) to which they relate.	
<b>3 Deputations (if any)</b>	
To hear any deputations received from members of the public in accordance with Standing Order 67.	
<b>4 Minutes of the previous meeting</b>	1 - 6
To approve the minutes of the previous meeting held on Monday 12 March 2025 as a correct record.	
<b>5 Matters arising (if any)</b>	
To consider any matters arising from the minutes of the previous meeting.	
<b>6 Amendments to Terms and Conditions</b>	7 - 26
This report sets out proposed changes to pay and conditions, namely amendments to the Chief Officers salary scales within the Hay grade structure, a reduction in the hours of work for staff on Hay grades, and changes to the annual leave policy for all staff, affecting the accrual of long service annual leave.	
<b>7 Review of Representation of Political Groups and Appointments</b>	27 - 32
At the Annual Council meeting on 14 May 2025, Full Council is being	

asked to review and determine the representation of different political groups on certain committees and subsequently make appointments to these, in accordance with the wishes of the political groups concerned.

As soon as practicable after such a review, this Committee is also required to review and determine the representation of different political groups on its Sub-committees and then make appointments giving effect to the wishes of the political group allocated the seat(s).

The attached report from the Corporate Director Finance & Resources details the outcome of the review undertaken in relation to Sub-Committees to be appointed by General Purposes Committee.

## **8 Appointments to Sub-Committees / Outside Bodies**

33-34

To consider any appointments needing to be made in relation to those Sub Committees appointed by the General Purposes Committee.

Members are asked to note that the list of proposed appointments to the General Purposes Sub Committees for the 2025-2026 Municipal Year has been attached following its presentation to the Annual Council meeting on 14 May 2025.

(Agenda republished to include the list of proposed appointments on 15 May 2025)

## **9 Exclusion of Press and Public**

No items have been identified in advance of the meeting that will require the exclusion of the press or public.

## **10 Any other urgent business**

Notice of items to be raised under this heading must be given in writing to the Deputy Director Democratic and Corporate Governance or their representative before the meeting in accordance with Standing Order 60.



Please remember to set your mobile phone to silent during the meeting.

- The meeting room is accessible by lift and seats will be provided for members of the public. Alternatively, it will be possible to follow proceedings via the live webcast [HERE](#)